



## Trustee role description

THCVS is looking for new trustees who:

- Share our vision of Tower Hamlets as a place where communities thrive
- Care about inequality and the power of diverse communities

Tower Hamlets Council for Voluntary Service (THCVS) is a charity which supports the local voluntary and community sector (VCS) to have a greater impact. We do this by:

- A relentless commitment to supporting the smallest community groups to secure funding, in the last year alone £186,000.
- Securing funding of over £1m for projects in the last year, of which over £500,000 will go directly to community groups in Tower Hamlets
- Supporting our 400+ members with governance, policies and bid writing. The groups we supported have, in the last 12 months alone, gone on to provide support services to 40,000 of the borough's most marginalised residents.
- Being involved in borough-wide partnerships to affect systemic change
- Connecting both within the VCS and with statutory partners so that the voices of our communities are heard so that they can influence decision making
- Provide a strong infrastructure, vital to support the work of VCS groups

### Statutory responsibilities

1. To ensure that the organisation complies with its governing document, charity law, company law and any other relevant legislation or regulations
2. To ensure that the organisation pursues its objects as defined in its governing document
3. To ensure the organisation uses its resources exclusively in pursuance of its objects: the charity must not spend money on activities that are not included in its own objects, no matter how worthwhile or charitable those activities are
4. To contribute actively to the board of trustees' role in giving firm strategic direction to the organisation, setting overall policy, defining goals and setting targets and evaluating performance against agreed targets
5. To safeguard the good name and values of the organisation.
6. To ensure the effective and efficient administration of the organisation
7. To ensure the financial stability of the organisation
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10. To ensure the financial stability of the organisation
11. To protect and manage the property of the charity and to ensure the proper investment of the charity's funds

### **Other responsibilities**

In addition to the above statutory responsibilities, each trustee should use any specific skills, knowledge or experience they have to help the board of trustees reach sound decisions.

This may involve:

- Scrutinising board papers
- Leading discussions
- Focusing on key issues
- Providing guidance on new initiatives and opportunities
- Leading on other issues in which the trustee has special expertise

### **Role specification**

*Personal qualities required for this role*

1. Commitment to the organisation
2. Willingness to devote the necessary time and effort
3. Strategic vision
4. Good, independent judgment
5. Ability to think creatively
6. Willingness to speak their mind
7. Understanding and acceptance of the legal duties, responsibilities and liabilities of trusteeship
8. Ability to work effectively as a member of a team
9. Adherence to Nolan's seven principles of public life: selflessness, integrity, objectivity, accountability, openness, honesty and leadership.

More information is available from the Charity Commission on the role of a trustee:  
[CC3\\_feb20.pdf \(publishing.service.gov.uk\)](#)